



Historic Royal Palaces is the charity that looks after:

**Tower of London
Hampton Court Palace
Banqueting House
Kensington Palace
Kew Palace
Hillsborough Castle**

We help everyone explore the story of how monarchs and people have shaped society, in some of the greatest palaces ever built.

We raise all our own funds and depend on the support of our visitors, members, donors, sponsors and volunteers.

Dear Sir or Madam,

Please find below a Fishing Permit application form for the new season and a copy of the Terms & Conditions.

Please complete the form and return it to the address below with the following:

- A photocopy of a valid Environment Agency (EA) rod licence
- 2 passport quality photographs.
- If you would like your permit returned by post, please include a self-addressed and stamped envelope.
- A photocopy of proof of disability, if applying for a disabled concession permit.

Post Office receipts will not be accepted as a substitute for the EA licence and will delay the application process. If paying by cheque please allow 21 days for it to clear before we post the permit back to you.

Please allow a minimum of 10 working days for us to process the application and return it to you. If you arrive at the palace and require your permit the same day please note we will not be able to accommodate you.

We have changed some of our terms and conditions for the 2018-2019 season, please ensure you read these carefully prior to completing your application.

Bookings for the 2018-19 fishing season will open on 1st May 2018 however permits will not be ready for postage or collection until 1st June 2018.

If you would like to pay by credit / debit card, please only return your application via post or in person.

To find out more about how we collect and use personal data, please see Historic Royal Palaces' Privacy policy - www.hrp.org.uk/privacy-and-cookie-policy

Kind Regards,

Fishing Permit Office

c/o Visitor Services Contact Centre

Hampton Court Palace

Surrey

KT8 9AU



Fishing permit

16 June 2018 - 14 March 2019

Application to fish in the waters of Hampton Court and Bushy Park

Full name: _____

Address: _____

Post Code: _____ Telephone: _____

Have you moved since you purchased your last permit? Yes / No

If yes, please provide your old post code: _____

Number of permits required:

Adultⁱ £30.00 No. permits: 1 rod 2 rods

Concessionⁱⁱ £15.00 No. permits: 1 rod 2 rods

Juniorⁱⁱⁱ £15.00 No. permits: 1 rod 2 rods

Signature of applicant^{iv} _____

I enclose the following method of payment:

Cash

Cheque (please allow 21 days to clear and make payable to 'Historic Royal Palaces')

Credit / Debit Card (Visa, Mastercard, Maestro, American Express, Switch)

Card number (please only return by post or in person)

Expiry: _____ Security Code: _____

Card Holders Signature: _____

When processed I will...

collect my permit - you will contact me when it is ready

please post me my permit, enclosed is a stamped, self-addressed envelope

Please return the completed form with payment, two identical passport photographs for each applicant and a copy of your EA River Licence (**12yrs & over**), a copy of your birth certificate (**10 & 11yrs only**).

Send to: Fishing Permit Office, Hampton Court Palace, Surrey, KT8 9AU.

ⁱ 18 - 59 year olds

ⁱⁱ 16-18 year olds and anyone aged 60 years+ or registered disabled.

ⁱⁱⁱ 10-15 year olds. Children 9 years and under are free, but must be accompanied by an adult permit holder at all times.

^{iv} The signature acknowledges that the applicant has read, and agrees to abide by the Anglers Terms and Conditions. If the applicant is under 16 years old, signature must be that of a parent / guardian.

For Official Use:

Date Issued:

BOS No:

Cheque / Card / Cash

Sent / Collected

If sent, date:



Angler's Terms & Conditions 2018/2019 Hampton Court Home Park & Bushy Park



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Thank you for your interest in the Hampton Court Fishing licence. Hampton Court Palace works with the Royal Parks Constabulary to create terms and conditions in line with The Park Regulations Act 1872, 1926 and The Royal Parks and Other Open Spaces Regulations 1997.

Fishing any waters during the closed season; between 15th March and the 15th June is prohibited.

You should keep a copy of these regulations with you at all times when in fishing on our grounds. Fishing in the following waters and only between the times specified below.

Home Park & Bushy Park

The Long Water, Rick Pond, Heron Pond & Leg of Mutton

	Open	Close
June - August	06:30	20:30
September	08:00*	19:00
October	06:30	18:00
November	08:00*	16:00
December - March	06:30	16:00

* During the deer cull

For the Rick Pond no fishing is permitted on a Wednesday and Sunday during this period and also on several Saturdays during the Model Boat Club racing season.

Terms and Conditions

The permit holder may only fish in waters specified in this document and must be in possession of a valid Hampton Court Palace Fishing Permit and Environment Agency rod fishing licence. Both items will be should be produced when require by an authorised person.

Children under the age of 9 years are able to fish without a permit but must be accompanied by an adult permit holders at all times. Children aged 10-12 years must have a valid Junior Hampton Court Palace Fishing Permit but do not require an EA licence. Children aged 13-16 years must have a valid Junior Hampton Court Palace Fishing Permit and an EA Junior rod fishing licence. Children 16 years and younger must be accompanied by an adult.

Fishing without an EA licence, can result in a fine of up to £2,500 and a criminal record.

Failure to produce a permit and licence once fishing is an endorsable offence. Breaches of conditions will result in permits being endorsed. A permit may be endorsed twice and each endorsement remains on a licence for 18 months from the date issued. Any further breach of conditions or Park Regulations will result in the permit being confiscated and cancelled. The holder will be banned for a fixed period after investigation by the relevant parties. Altering or transferring a permit to another person will result in forfeiture. Persons found fishing in the Boating Pond in Bushy Park or any other areas not specified above will receive a permanent ban. Historic Royal Palaces and The Royal Parks offer an appeals process with regards to endorsements, cancelled permits or in the event of a ban being issued. Contact details can be found at the end of this document.

We are dedicated to protecting the land in our care, as well as the people that enjoy the parks and animals that make it their home. In order to ensure this we ask that all fishing permit holders ensure they adhere to the following terms. Failure to do so can put everyone at risk and result in the confiscation of your permit. All anglers must:



- Use safe non-tether rigs, a suitably sized landing net and unhooking mat to protect fish while they are out of the water and use a disgorging or forceps to prevent damage.
- Only use particle baits that have been prepared by the manufacturer and labelled as such and are limited to a maximum of 1KG of ground bait, free fed boilies or particle baits in any one fishing season.
- Avoid the fountain on the Long Water, failure to do so may result in a ban.
- Anglers must be prepared to reel in and present any fishing rig in use to a designated official for inspection upon request.
- Return all fish to the water in a safe and responsible manner.
- If you find any dead, injured or diseased fish or notice any wildlife in danger, please contact Hampton Court Palace Control on 0203 166 6599 or, if in Bushy Park, The Stock Yard on 0300 061 2250.
- The use of umbrellas, shelters and bivouacs are permitted and should be attended and secured at all times.

Permit holders are reminded that the careless actions can cause injury to birds and other wildlife. As such, we ask that anglers:

- Discard fishing lines and hooks in an appropriate manner and remove all rubbish from the Parks.
- Lead weights are prohibited, although lead shot fishing weights from size 8 to size 14 are excluded from this rule and can be used. Please beware that lead dust shot (size 8 and smaller) are toxic to birds if ingested. Spill proof containers for lead dust shot must be used and disposal of used lead should be carried out safely off site.

Use of the following equipment is prohibited while within the parks grounds -

- Dead lines
 - Net fishing
 - Foul hooking
 - Snatching
 - Snaring
 - Lead weights
 - Bait boats
 - Keep nets / Sacking
 - Tents
 - Barbed hooks (inc. micro barbs).
- Or any other device which would prevent the return of the fish to the water in an uninjured condition.

Angles are also not permitted to do any of the following:

- Leave rods unattended (over a distance of 10 meters or more) at any time, whether baited or not.
- Introduce any live fish of any species into the parks waters.
- Spinning, plugging and the fishing of Pike before 1st October.
- Fish in the Rick Pond on Wednesdays or Sundays as it is used by the Model Boat Club. Night fishing
- Wade and/or swim in any of the waterways. Adults permit holders may, at their own discretion and risk, enter the shallow margins of the water up to 0.5meter in order to land fish in exceptional circumstances however, they are advised to assess the risk before entering the water and ideally seek assistance where possible.
- Use live bait for pike or any other species.
- Fishing from any bridges, structures or islands, including boats and punts.
- Have naked flames of any kind including barbeques, fires, stoves and cookers in the grounds.
- Park their vehicle in any part of Home Park.
- Removing fish from waters of the parks including moving or introducing fish from one pond or watercourse to another.

Abide by any reasonable direction given by an employee of the Royal Parks, Historic Royal Palaces, Environment Agency and the Metropolitan Police Service. Abide by the Environment Agency Byelaws and Royal Parks Regulations cited above. Offenders will be reported with a view to prosecution in a magistrate's court. Serious breaches of these Environment Agency Byelaws and Royal Parks Regulations may result in the Environment Agency Licence being seized along with any fishing equipment present. In accordance with Parks Regulations 3, sub section 2, anglers found pre-season baiting will be reported and face automatic disqualification for the remainder of the season.

If you have any further enquiries, please contact the Visitor Service Contact Centre by email at hamptoncourt@hrp.org.uk or by phone on 0203 166 6000.

