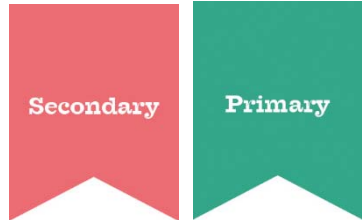


Possible Risks and Hazards

Hazards	Controls
Slip, trips and falls whilst walking over uneven ground within the Tower and grounds, e.g. cobbles and flagstones.	Adequate supervision of group by responsible adults. Wear sensible shoes and walk at a reasonable pace. Avoid running on historic surfaces. First aid is available across the site.
Slips, trips and falls whilst walking up or down steps which may be smooth, uneven, unevenly spaced or visually difficult to see.	Adequate supervision of group by responsible adults. Hazard warning signs in place. Provision of edge protection where appropriate. First aid is available across the site.
Hitting head on low structures, e.g. archways.	Adequate supervision of group by responsible adults. Soft protective coverings where required. First aid is available across the site.
Trapping fingers in doors, e.g. toilet cubicle door, entry and exit to apartments.	Adequate supervision of group by responsible adults. First aid is available across the site.
Falls from height, for example by stretching over walls on the battlements.	Adequate supervision of group by responsible adults. First aid is available across the site.
Contact with work equipment	Adequate supervision of group by responsible adults. Keys not left in mobile equipment. Tools not left unattended. Unauthorised areas locked shut and well signposted.
Burns from touching hot surfaces, for example light bulbs, candles in the Chapel Royal St Peter Ad Vincula.	Adequate supervision of group by responsible adults. Guards provided where necessary. Warders present to oversee activity. First aid is available across the site.
Health issues from dog and ravens/ birds faeces around the grounds.	Adequate supervision of group by responsible adults. Washroom facilities provided. Wash hands prior to eating.
Collision with motor vehicles and cyclists on Tower Hill and the Wharf.	Introductory talk at the start of activity. Adequate supervision of group by responsible adults. Speed limits in place. Trained Staff are present to maintain speed limit.
Injuries from participation in planned education activities, events, sessions.	Risk assessment of activity, event or session carried out by HRP staff. Introductory talk at the start of any presenter led activity.





School Agreement Form

Please complete this form and return it by email (see below for details) to the Schools & Communities team in advance of your visit.

Name of School:

Date of Visit:.....

Name of Lead Teacher:

Booking Reservation Number:.....

I, the undersigned, having capacity to sign on behalf of the visiting school, accept the following two clauses:

1. I have read, understood and agree with the information and conditions given in the “Essential information for your visit” information pack.
2. The visiting school/group has appropriate insurance to cover their visit to the Tower of London.

Signature:.....

Date:.....

Print Name:.....

Position in School:.....

To find out more about how we collect and use personal data, please see Historic Royal Palaces' [Privacy policy](#)

Please return this form in advance of your visit by email to:

Email: towerlearning@hrp.org.uk

Operations Team - Administration Office
 Public Engagement
 The Clore Learning Centre (based at) Hampton Court Palace
 Surrey
 KT8 9AU

