

Primary

Secondary

# Possible Risks and Hazards

We carry out risk assessments on all of our learning spaces and the activities which take place in them. This document is designed to support you to create your own risk assessment for your trip; it is by no means an exhaustive list. We recommend that you take advantage of your preliminary visit vouchers (contained in your confirmation email) to plan and assess your visit for your group.

Hazards	Controls
Slip, trips and falls whilst walking over uneven ground within the palace and grounds, e.g. floor coverings, cobbles, flagstones, grass.	Adequate supervision of group by responsible adults. Wear sensible shoes. walk at reasonable pace. Avoid running on historic surfaces.
Slips, trips and falls whilst walking up or down steps which may be smooth, uneven, unevenly spaced or visually difficult to see.	Adequate supervision of group by responsible adults. Hazard warning signs in place. Provision of edge protection where appropriate.
Trapping fingers in doors, e.g. toilet cubicle door, entry and exit to Apartments.	Adequate supervision of group by responsible adults.
Walking into other people whilst not looking in direction of travel.	Adequate supervision of group by responsible adults.
Collision with cyclists moving in gardens, on Broad walk and other parts of the Palace.	Adequate supervision of group by responsible adults. Signs requesting cyclists to take care.
Collision with motor vehicles delivering to Kensington Palace.	Adequate supervision of group by responsible adults. Speed limit signs. Presence of security wardens to maintain speed adherence.
Drowning in water containing features, e.g. Sunken Garden.	Adequate supervision of group by responsible adults. Locked gate preventing access
Stings and bites from insects.	Adequate supervision of group by responsible adults. Group advised to dress appropriately in Essential Information
Contact with work equipment.	Adequate supervision of group by responsible adults. Keys not left in mobile equipment. Tools not left unattended.
Injuries from participation in planned education activities, events, sessions	Risk assessment of activity, event or session carried out by HRP staff. Introductory talk at the start of any presenter led activity.
Health issues due to hygiene	Adequate supervision of group by responsible adults Washroom facilities provided. Wash hands prior to eating and after activities advised in information pack

## Essential information for your visit

HRP Teacher Resources

PrimarySecondary

### COVID-19 : School Group Specific Risks & Hazards

For general information on visiting safely at this time including risk assessments please visit the following webpage:  
<https://www.hrp.org.uk/keeping-you-safe-on-your-visit/#gs.ngg1nf>

Social distancing between groups and other visitors / staff	<p>Only one school bubble a day to allow for social distancing</p> <p>Other visitors booked into timed entry slots with reduced capacity to allow for social distancing.</p> <p>Groups asked to move around the site in supervised groups of five students or less.</p> <p>Groups asked to maintain appropriate distance from other visitors and staff. Staff instructed to practise physical distancing wherever possible.</p> <p>Adaptions made to visitor route to enable social distancing onsite.</p>
Hygiene	<p>Handwash available in toilets.</p> <p>Hand sanitiser available at reception areas and strategic points across the site.</p> <p>Touchpoints in Schools Entrance cleaned regularly</p> <p>Lunchroom and learning spaces cleaned between school groups</p>
Face coverings	<p>All visitors from age 11+ are required to wear face coverings in our indoor spaces, unless exempt.</p> <p>HRP staff will wear masks and PPE, in line with government guidelines.</p>
School sessions	<p>Sessions designed to allow distancing from other visitors.</p> <p>All props/touchpoints used in sessions cleaned between groups.</p> <p>Social distancing maintained between school visitors and session presenters.</p> <p>Groups encouraged to wash their hands before and after sessions.</p>

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