



**HISTORIC ROYAL PALACES**

## Possible Risks & Hazards

<b>Hazards</b>	<b>Controls</b>
Slip, trips and falls whilst walking over uneven ground within the castle and grounds, e.g. flagstones, cobbles, carpets.	Adequate supervision of group by responsible adults. Wear sensible shoes and walk at a reasonable pace. Avoid running on historic surfaces. First aid is available onsite.
Slips, trips and falls whilst walking up or down steps which may be smooth, uneven, unevenly spaced or visually difficult to see.	Adequate supervision of group by responsible adults. Provision of edge protection where appropriate. First aid is available onsite.
Trapping fingers in doors, e.g. toilet cubicle door, entry and exit doors to State Rooms.	Adequate supervision of group by responsible adults. First aid is available onsite.
Fall from height, e.g. climbing trees.	Adequate supervision of group by responsible adults. First aid available onsite.
Drowning in water-containing features, for example Lady Alice's Pond, river, Main Lake and Walled garden water feature.	Hazard warning signs in place and marked as warning on all garden maps and garden map signage. Presence of life throws where appropriate. Adequate supervision of group by responsible adults.
Contact with work equipment.	Adequate supervision of group by responsible adults. Keys not left in mobile equipment. Tools not left unattended. Unauthorised areas locked shut and well signposted.
Burns from touching hot surfaces, e.g. light bulbs.	Adequate supervision of group by responsible adults. Explainers in State Rooms & session facilitator to oversee activity. First aid available onsite.
Health issues from animal faeces around the grounds.	Adequate supervision of group by responsible adults. Washroom facilities provided. Wash hands prior to eating.
Health issues from stings from bees/wasps in the gardens.	Adequate supervision of group by responsible adults. Groups advised to stay on paths. First aid available onsite.
Vehicle and pedestrian shared space with risk of collision inside castle grounds.	Adequate supervision of group by responsible adults. Wardens present to enforce safe speed limits in forecourt. Effective traffic management plan in place
Trips/slips when boarding or disembarking people mover and whilst journeying	Adequate supervision of group by responsible adults. Adequate brief and supervision by people mover driver.
Collision with motor vehicles and cyclists on main road outside castle & forecourt area.	Adequate supervision of group by responsible adults. Wardens present to enforce safe speed limits in forecourt.
Injuries from participation in planned education activities, events, workshops.	Risk assessment of activity, event or workshop carried out by HRP staff. Introductory talk at the start of presenter led activity.



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### COVID-19: School Group Specific Risks & Hazards

For general information on visiting safely at this time including risk assessments please visit the following webpage: <https://www.hrp.org.uk/keeping-you-safe-on-your-visit/>

Managing the flow of visitors inside the house.	<p>School groups and other visitors, while in the house at the same time, will be booked into timed entry slots to help manage the flow of visitors.</p> <p>Groups asked to maintain appropriate distance from other visitors and staff.</p>
Hygiene	<p>Handwashing facilities available in Clore Learning Centre.</p> <p>Hand sanitiser available in the Clore Learning Centre.</p> <p>Clore lunchrooms cleaned at the end of each school day.</p> <p>Cleaning products available for teachers.</p>
Face coverings	<p>Those who wish to wear face coverings will be encouraged to do so.</p>
School sessions	<p>All props/touchpoints used in sessions cleaned between groups.</p> <p>Social distancing maintained between school visitors and session presenters.</p> <p>Groups encouraged to wash their hands before and after sessions.</p> <p>Any object handling in session takes place wearing gloves which are washed between school groups.</p>