



HISTORIC ROYAL PALACES

Hampton Court Palace Roof Tour Booking

Group Name: _____

Contact: _____

Address: _____

Postcode: _____

Tel No: _____

Email: _____

We require a minimum of 3 weeks' notice to arrange a guided tour as our guides are not on site every day.

Group must conform to the required ratio stated in the Health & Safety section. Prices are valid until 28th February 2023.

Date of visit: _____

Time of visit: _____

Your tour will need to start in time to end before closing at 17:30 in Summer / 16:00 in Winter

Section One: Your Group

1. How many people will be attending the tour? Max. 14 people.

x Adult (18-64 years)

x Senior Citizen (65 years & over)

x Child** (12-17 years)

** Children under 12 years of age are not permitted on roof tours for Health & Safety reasons.

2. Admission Tickets (tick preference):

Guided tour prices do not include admission to the palace which MUST be booked in advance.

Prices can be found here - www.hrp.org.uk/hampton-court-palace/visit/tickets-and-prices

☐

I will purchase my tickets online BEFORE my tour

☐

I would like to pay for my tickets with my guided tour. The total will be requested once the guide is confirmed.

Section Two: Guided Tour

1. Language (tick preference):

☐

English

☐

French

☐

German

☐

Hungarian

☐

Portuguese

2. Tour Length:

☐

1 hour

@ £300.00 (£250.00 ex. VAT)



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Please note all participants will be required to sign a health and safety form as acknowledgement of the rules and regulations of this tour.

The tour will be cancelled in inclement weather and groups will be offered a 1 ½ hour palace tour instead. Please note that we have a no refunds policy.

Section Three: Payment Method

Please select your preferred method of payment (tick preference):

☐

I will pay by credit / debit card.
We will contact you on the number
provided above to take payment.

☐

I will pay by bank transfer
Details will be sent after your completed form has
been returned and payment is required at least 21
days before your visit date.

Section Four: Health & Safety

Information to help you stay safe while visiting the palace is updated regularly and can be found here - www.hrp.org.uk/keeping-you-safe-on-your-visit

Roof tour attendees agree to the following:

- We reserve the right to refuse admission if the ratio of child/student to adult is higher than permitted. Ratios are 1 adult to 15 children (aged 13-15 years) or 1 adult to 10 children (12 years).
- Tours can enter all open rooms on the route but must be mindful of other visitors. Participants agree to follow the directions of the guides while taking part in their tour.
- We carry out risk assessments on all our activities. The risks associated with a tour of the Hampton Court Palace roof have been assessed as low as long as visitors accept and adhere to the following information and conditions:
 - The roof is accessed by a large number of steps (107) which may be uneven and be worn.
 - Small access steps and metal walkways will be encountered. Some of these do not have handrails. The roof is not suitable for the use of walking sticks or other mobility aids.
 - Do not participate if you feel you may suffer from vertigo.
 - You must wear enclosed footwear with no heels; sandals, flip flops or footwear that exposes the foot are not acceptable.
 - Please wear suitable clothing for stair climbing and weather conditions.
 - Large bags or items are not permitted on the roof.
- We require all our visitors to adhere to Government regulations when visiting our sites - www.gov.uk/coronavirus

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Please tick to confirm you have read and agree to the above statement and will circulate this information to all attendees.

Please return the completed form to our team at info@hrp.org.uk. Our office is open 09:00 – 17:00 Monday to Friday, 09:00 – 14:00 Saturday to Sunday.

Please note that there are NO REFUNDS for guided tours made less than two weeks before the date of visit. You can find our Ticketing Terms on our website here www.hrp.org.uk/terms-of-use

To find out more about how we collect and use personal data, please see Historic Royal Palaces' Privacy Policy: www.hrp.org.uk/privacy-and-cookie-policy