



HISTORIC ROYAL PALACES

Possible Risks and Hazards

We carry out risk assessments on all spaces and the activities which take place in them. This document is designed to support you to create your own risk assessment for your trip; it is by no means an exhaustive list.

Although we have first aid provisions, we expect school groups to provide their own first aid and administer care in the first instance. If there is an accident during your visit and you require support, please find the nearest member of staff who will be able to help. Please let a member of staff know of any accidents or near misses during your visit for our reporting purposes. If you require an ambulance please contact a member of staff who will call one for you.

Hazards	Controls
Slips, trips and falls whilst walking over uneven surfaces within the Tower and grounds, e.g. cobbles and flagstones.	Adequate supervision of group by responsible adults. Wear sensible shoes. walk at reasonable pace. Avoid running on historic surfaces.
Slips, trips and falls whilst walking up or down steps which may be smooth, uneven, unevenly spaced or visually difficult to see.	Adequate supervision of group by responsible adults. Hazard warning signs in place. Provision of edge protection where appropriate.
Hitting head on low structures, e.g. archways.	Adequate supervision of group by responsible adults. Soft protective coverings where required.
Trapping fingers in doors, e.g. toilet cubicle door, entry and exit to buildings.	Adequate supervision of group by responsible adults.
Falls from height, for example by stretching over walls on the battlements or fencing along the Wharf.	Adequate supervision of group by responsible adults.
Child separated from group.	Adequate supervision of group by responsible adults. Child to approach uniformed member of Tower staff. School staff to be contactable by mobile at all times.
Contact with work equipment	Adequate supervision by responsible adults. Keys not left in mobile equipment. Tools not left unattended. Unauthorised areas locked shut and signposted.
Burns from touching hot surfaces, for example light bulbs, candles in the Chapel Royal St Peter Ad Vincula.	Adequate supervision of group by responsible adults. Guards provided where necessary. Warders present to oversee activity.
Health issues from dog and ravens/ birds' faeces around the grounds.	Adequate supervision of group by responsible adults. Washroom facilities provided. Wash hands prior to eating.



HISTORIC ROYAL PALACES

Health issues due to hygiene.	Adequate supervision of group by responsible adults. Washroom facilities provided. Wash hands after activities & prior to eating advised in information pack.
Collision with motor vehicles and cyclists.	Introductory talk at the start of any activity where applicable. Adequate supervision of group by responsible adults. Speed limits in place. Trained Staff present to
Medical – persons falling ill whilst on site	First-aiders available if required. HRP protocol for emergencies in place.
Injuries from participation in planned education activities.	Risk assessment of activity carried out by HRP staff. Introductory talk at start of any presenter led activity.
Superbloom specific	
Slips, trips and falls whilst walking over uneven surfaces e.g. Superbloom pathways and ramps.	Adequate supervision of group by responsible adults. Wear sensible shoes. walk at reasonable pace. Avoid running. Non-slip surfaces.
<p>Risks related to using the slide:</p> <ul style="list-style-type: none"> • Hard surfaces • High platform • Pinch points • Inappropriate play • Injury from falls or collisions • Entanglement with bags/loose items • Friction burns • Adverse weather 	<p>Risk assessment of activity carried out by HRP staff. Adequate supervision of group by responsible adults. Staff Presence.</p> <p>Group leaders are responsible for their group and should decide prior to visit if their group can use the slide.</p> <p>One teacher to stay at the top of the slide with the group of students and one goes to the bottom to collect students.</p> <p>Sacks must be used when going down the slide. Sliders must face forward in a sitting position with feet forwards.</p> <p>Only one slide experience per visitor.</p> <p>Only one slider per sack per lane. Adults are not to slide with the children on their laps as this could cause injury.</p> <p>No large bags or suitcases are permitted on the slide.</p> <p>Pregnant women and visitors with heart conditions, weak back or necks are not advised to use the slide.</p> <p>Groups with accessible needs will be directed to enter Superbloom via the Middle Tower entrance and ramp.</p> <p>Slide condition and speed will be monitored and closed if weather conditions affect operation.</p>



HISTORIC ROYAL PALACES

Health issues related to allergic reactions to plants, insect bites and bee/wasp stings.	Adequate supervision of group by responsible adults. Bring medication as necessary. First aiders available on site for emergencies
Overcrowding at peak times	The maximum calculated capacity of overall and specific areas of the event has been calculated by a crowd management specialist. Contingency arrangements with external stakeholders are in place.
Fire	All fire routes out of the site to be kept clear at all times. Security & stewards to assist with evacuation. Adequate supervision of group by responsible adults to ensure safe evacuation if needed.

COVID-19 Risk Assessment

Details of HRP's COVID-19 risk assessment can be found here:

[COVID-19 Risk Assessments | Historic Royal Palaces \(hrp.org.uk\)](https://hrp.org.uk/covid-19-risk-assessments)